Application Cover Sheet

**Complete the following cover sheet and include it at the front of your application.**

|  |
| --- |
| **Lead Applicant (Proposed Institutional Partner) Information** |
|  **Lead Applicant** |  |
|  **Organization Type** |  |
|  **Website** |  |
|  **Mailing Address** |  |
|  **Executive Director** |  |
|  **Mission Statement** |  |
| **Project Manager** (staff member who will oversee CRF involvement) |
|  **Name** |  |  **Email Address** |  |
|  **Job Title** |  |  **Phone Number** |  |
| **Community Information** |
|  **City** |  |  **State** |  | **Population** |  |
|  **Neighborhood(s) of Focus** |  |
| **Resident Leaders (Proposed Fellows)**  |
|  **Name** |  **Email Address** |
|  **1.** |  |  |
|  **2.**  |  |  |
|  **3.** |  |  |
|  **4.** |  |  |
|  **5.**  |  |  |
|  **6.**  |  |  |
| Please indicate your cohort’s availability during the following dates. Indicating dates of unavailability will not disqualify your application. |
|  |  **Available to Host? (Yes/No)** |  **Available to Travel? (Yes/No)** |
|  **Exchange #1:** August 1-3, 2024 |  |  |
|  *Alternate Date: August 8-10, 2024* |  |  |
|  **Exchange #2:** March 13-15, 2025 |  |  |
|  *Alternate Date: March 27-29, 2025*  |  |  |
|  **Exchange #3**: May 15-17, 2025 |  |  |
|  *Alternate Date: May 1-3, 2025* |  |  |

**Institutional Partner Questionnaire**

*This questionnaire should be completed by the lead applicant (institutional partner).*

1. Please describe how your organization engages or supports residents in shaping their neighborhoods and/or effecting positive change in their communities. **[250 words]**
2. Has your organization been involved with project implementation or advocacy focused on engaging residents through arts, culture, and creative placemaking to revitalize communities? If so, please describe. **[250 words]**
3. Please describe your experience in community and economic development. Speak specifically to how that work connects to advancing racial equity. **[200 words]**
4. Please highlight two relationships you have with stakeholders from local government, nonprofit, private, or the philanthropic community who influence revitalization efforts and how you would strengthen relationships between fellows and these stakeholders. **[200 words]**

**Resident Leader Questionnaire**

**This questionnaire should be completed by each of the six community leaders applying for the fellowship.**

|  |  |
| --- | --- |
|  **Name** |  |
|  **Email Address** |  |

1. Please describe your current involvement in local community groups. These groups could be neighborhood associations, block clubs, arts and cultural organizations, faith institutions, or other formal or informal organizations in your community. *Example: Member, Oak Street Block Club*
2. What revitalization projects or advocacy work have you been involved with in your community? This might include creative placemaking, other arts and cultural activities, or community engagement. How does that work connect to advancing racial equity?
3. What do you hope to gain by participating in the Community Revitalization Fellowship?
4. Is there anything else you would like to share about your occupation, education, volunteer work, or life experiences that you feel makes you a strong candidate for the Community Revitalization Fellowship?

**Narrative Questions**

**The Community Revitalization Fellowship is intended to help communities struggling with serious challenges related to vacancy, abandonment, and disinvestment. Be detailed in your responses: your answers will help us better understand your community, its challenges, and its opportunities.**

1. Who and what areas of your community will be served by the Community Revitalization Fellowship? Please be specific about neighborhoods, racial, ethnic, and socioeconomic groups, and other relevant characteristics. **[300 words]**
2. Describe the scope of vacant, abandoned, and deteriorated properties in your community. Include the scale of the problem, the economic conditions, or other trends affecting your city and state, as well as how the challenges are affecting your residents. Please use data to support your description. **[300 words]**
3. If selected, your cohort will have the opportunity to lead a tour of arts, culture, andcreative placemaking projects on vacant, abandoned, or underutilized properties in your community. On the tour, visiting fellows will learn from your challenges and successes, see revitalization projects, and hear from local partners. Please describe up to three arts, culture, and/orcreative placemaking projects in your community that you would be excited to showcase as part of this tour. For each project, please answer the following questions:
	1. Project title or short descriptor
	2. Were the proposed fellows involved in the project? If so, how?
	3. What type of problem property did the project address? (e.g., vacant lot, abandoned building, underutilized park)
	4. What was the approximate budget?
	5. How was the broader community engaged in the project?
	6. How has the project impacted your community?
	7. Did this project include any coordination or support from local government? If so, please describe that relationship.

**[1,200 words – up to three additional pages of photos may be included as part of the “Optional Supplemental Materials” section of this application.]**

1. Effectively addressing the challenges of vacancy and abandonment requires coordinated efforts from numerous partners and stakeholders. Describe the current partners in this work (e.g., government, residents, development companies, nonprofits, philanthropic partners) as well as the nature of the collaboration. Please describe the institutional partner and/or proposed fellows’ relationships with these stakeholders. **[300 words.]**
2. If selected, the institutional partner will receive $14,000 in funding as described in “Program Structure and Timeline” above. The institutional partner can use $4,000 to reimburse for time spent on providing guidance, mentorship, and logistical support to the cohort. The remaining $10,000 should be used on a project to support arts, culture, andcreative placemaking on problem properties. Please describe the decision-making process you will employ to determine the use of the funding, and existing ideas or need for this funding, if any. **[250 words]**
3. How will you ensure there is sustained active engagement among fellows throughout the fellowship and after the program concludes? **[150 words]**

**Optional Supplementary Materials**

**Applicants may include additional attachments (including photos, data summaries, maps, reports, relevant policies, and news articles) to help the fellowship selection team better understand the challenges and opportunities in your community. This section is limited to a maximum of ten pages and must be a part of the application PDF.**